

Privacy Policy - SimCon Occupational Medicine

At SimCon Occupational Medicine we are committed to protecting the privacy and confidentiality of our patients' personal information. This privacy policy outlines how we collect, use, disclose, and safeguard your information in accordance with the Australian Privacy Principles (APPs) under the Privacy Act 1988 (Cth).

Collection of Personal Information: We collect personal information from patients for the primary purpose of providing occupational medicine services. This may include but is not limited to, your name, contact details, medical history, employment details, fitness for work and health insurance information. We only collect information that is necessary for providing quality healthcare services.

Use of Personal Information: We use personal information to assess, diagnose, and treat medical conditions, manage appointments, communicate with patients, and to report and/or coordinate care with other healthcare providers and your employer as necessary. Your information may also be used for administrative purposes such as billing, record-keeping, quality improvement, and compliance with regulatory requirements.

Disclosure of Personal Information: We may disclose personal information to third parties including but not limited to, healthcare professionals involved in your care, pathology and diagnostic services, government agencies as required by law, and other entities with your consent or as permitted or required by law. Other entities may include your employer, their injury management or rehabilitation team, human resources team, workers compensation insurer or legal advisers.

Data Security: We take reasonable steps to protect personal information from misuse, loss, unauthorised access, modification, or disclosure. Our practice utilises secure electronic systems, encryption, password protection, and physical security measures to safeguard patient information.

Complaints: If you have any concerns about how your personal information is handled by our practice, please contact our Privacy Officer. We take privacy complaints seriously and will investigate and respond to complaints in a timely manner.

Changes to Privacy Policy: We may update this privacy policy from time to time to reflect changes in our practices, regulatory requirements, or technological advancements. Updated policies will be made available on our website or upon request.

Contact Information: If you have any questions or concerns about our privacy policy or practices, please contact our Privacy Officer, Dr Peter Connaughton, SimCon Occupational Medicine, Suite 17 / 38 Meadowvale Ave, South Perth WA 6151. Phone: 08 9367 2800. Email: reception@pcjs.com.au

Effective Date: This privacy policy is effective as of 1st January 2024 and supersedes all previous versions.